



## ***MQP Home & School Association - Meeting Agenda***

February 16, 2023 at 7pm

Holy Family Room - Total Attendance 15

7:10	<b>Opening Prayer</b> - Father Craig
7:11	<b>Welcome/Meeting Overview</b> - Jennifer Hulsen Jennifer welcomed everyone to the meeting.
7:11-7:25	<p><b>Event Updates - Chairpersons</b></p> <ul style="list-style-type: none"> <li> <b>Hospitality - CSW Teacher Luncheon/Directional Signage - Mari Barringer</b>            Mari reported the directional signage around the school has been installed, and she is working on finalizing individual signage for each teacher/classroom. Attendees expressed their gratitude at the lovely addition to our hallways. Mari also reported that Straub's catering was a delightful new addition to our CSW Teacher Appreciation Luncheon, and the staff greatly appreciated the delicious meal.         </li> <li> <b>Spirit Wear - Jessie Austermann</b>            Jessie reported that new spirit wear will be launching and available in the near future. She also reported that an accidental "store opening" occurred without prior approval, however, with Jennifer's help, they were able to reign in some un-approved designs. Jessie and Mari Barringer are continually working with our current "MQP" logos. Jessie is also working on the possibility for families to purchase individual items that can be taken to our spirit wear location for MQP monogramming, such as skorts and cardigans. Danielle Emert (on behalf of the MQP School Board) and Principal Smith noted the importance and requirement of the MQP School Board approval to ensure the integrity of the MQP brand. Jessie's goal is to keep MQP brand consistency with evergreen items, but she also wants to provide additional options. She further reported new t-shirts, additional hooded sweatshirts and crewneck sweatshirts, as well as girls and boys shorts and socks will be available in the next spirit store opening.         </li> <li> <b>Spring Fest - Jon Copley</b>            Jon and Craig were unable to attend, but provided an updated report. They indicated they are currently having bi-monthly meetings through April, and will meet once a week closer to the Big Day. Jon also reported that costs for services, such as tent rental, staging, police, EMT, food, and ATM, have increased, and said increase will be reflected in the ticket prices. They are working on a pricing strategy for tickets and pre-purchase items. As always, they are looking for more volunteers and urged anyone interested to contact them.         </li> <li> <b>Spring Fling - Clare MacConnell</b>            Claire was unable to attend, but provided an updated report. Clare indicated that the Spring Fling date has been set for Friday 4/21/23, and the event will again be adults only. They also started their committee meetings last month. Clare and Amanda Gianino have been asking for submissions relating to class-themed and/or other party         </li> </ul>

	<p>ideas via a google form that was published in the MQP weekly flocknote. Additional information on the Spring Fling event was also sent via the MQP weekly flocknote to educate and encourage new families to attend this event. Jennifer fielded questions from attendees relating to how parties “open” and how hosts submit their party ideas. Jennifer also explained that room parents are not required to disseminate said information. Katie Collett mentioned the possibility of reaching out to the new 2023-24 PreK3 enrollees to get them involved, and this idea was met with excited approval. Ms. Smith confirmed the MQP weekly Flocknotes do go out to new enrollees. Clare and Amanda are also seeking recommendations for a musical act. Clare and Amanda are actively looking for co-chairs for next year as well.</p> <ul style="list-style-type: none"> <li>• <b>Playground Ball Status - Lindsey Field</b></li> </ul> <p>Lindsey updated on the status of playground balls, and noted that Mr. Suellentrop has additional balls that are available upon request. Lindsey also asked to be notified of any additional playground supplies needed by any classroom, and indicated her goal is to make sure our school children have an enjoyable recess.</p> <ul style="list-style-type: none"> <li>• <b>Auction - Jill Azar</b></li> </ul> <p>Jill was unable to attend, but provided an updated report. Jill indicated she and Julie Redmond are actively seeking co-chairs to lead the 2024 Auction, and expressed her availability to speak with anyone who may be interested.</p>
7:25 – 7:35	<p><b>Principal’s Report - Miss Smith</b></p> <ul style="list-style-type: none"> <li>• <b>Catholic Schools Week</b></li> </ul> <p>Ms. Smith thanked all the volunteers and staff who helped make our 2023 Catholic Schools Week a success. She also expressed her gratitude for the re-opening of the library, and stated “The Cat in the Hat” was a hit! Ms. Smith further reported the teachers and staff greatly appreciated not only the catered lunch, but the ability to spend time together as a faculty. Notably, the Friday family lunch was a highlight of CSW, and our President-Elect Denise Watkins indicated that the entire Watkins family was able to attend, even through Facetime while at college!</p> <ul style="list-style-type: none"> <li>• <b>Open House Feb 16th</b></li> </ul> <p>Ms. Smith thanked all volunteers who helped to make the open house a success. She reported the tours went well, and included “lots of laughter.” Approximately 12-13 families attended, and 8th graders helped guide and lead the tours. Many thanks was expressed to Mari Barringer and Karen Reilly who provided the decorations, tour-guide instructions, and also followed up with handwritten cards to our visiting, prospective families.</p> <ul style="list-style-type: none"> <li>• <b>2023-24 Student Enrollment/Staffing Update</b></li> </ul> <p>Ms. Smith reported that after 2 weeks of re-enrollment, and 4 days into the open enrollment period, the current, total enrollment is 303 students. Our preschool/kindergarten enrollment numbers include 19 Prek3, 38 Prek4, 39 Kindergarten students.</p>
7:35 – 7:45	<p><b>Pastor’s Report – Father Craig</b></p> <ol style="list-style-type: none"> <li>1. Fr. Craig stated the quest for Assistant Principal is in full swing. He reported there are 5 candidates, possibly 6, which include 2 candidates with doctorate degrees. The interviews will occur on 2/23 and 3/2 by a board consisting of Danielle Emert, Father Craig, and a representative from the archdiocese.</li> </ol>

	<ol style="list-style-type: none"> <li>2. Fr. Craig also reported the MQP Auction's "Fund-A-Need" raised \$102,000.00. Campbell House provided the renderings for improvements to the Teacher's Lounge, 2nd restroom in church, the O'Toole room, and the Holy Family Room. He expressed his vision for the Holy Family room as a "functional meeting room." Fr. Craig further indicated that SRK construction will begin work this summer, and there is a March 9 meeting with the contractor. Fr. Craig's rough estimate is \$90k for construction, and \$12k for furniture.</li> <li>3. Fr. Craig mentioned the possibility of building another garage, meant for storing our own tables and chairs for events.</li> <li>4. Fr. Craig also reported on the most recent "All Things New" plans. He indicated the current, 2nd draft/model has us as a stand alone parish, with no update with school meaning school is also stand alone. Archbishop Rozanski will presumably approve this final plan on Pentecost, 5/2023. Fr. Craig is hopeful we can all take a deep exhale. Attendees brought up a question relating to the fields our MQP Athletic Association maintains and uses at St. Elizabeth. Fr. Craig explained those are a year-to-year lease maintained by the parish and MQP Athletic Association.</li> <li>5. Lastly, Fr. Craig expressed his thanks and gratitude for all things Home &amp; School.</li> </ol>
7:45 - 7:50	<p><b>President's Report – Jennifer Hulsen</b></p> <ul style="list-style-type: none"> <li>● <b>Library Re-Opening</b></li> </ul> <p>Jennifer reported on the Library Committee, which is formed of school parents. She further indicated that Home &amp; School has entertained funding requests because the library deals with our school and while it is not a home and school initiative, we fully support it. Jennifer expressed gratitude towards Kathy Bauer, Amy Pollaci, Michelle Roy, and Lisa Voges for their efforts. She also noted the volunteer list has openings, but the majority of slots have been filled. Anyone who has completed PGC is able to help in our library, and Danielle Emert suggested that opening the volunteer list to parishioners would be a wonderful way to get more people involved. Ms. Smith seconded.</p> <p>This prompted the discussion of a PGC requirement for all school families and/or making it a parish wide requirement. Fr. Craig promised to speak with Heather O'Keefe to tighten up our process and to possibly offer a larger PGC class on-site.</p> <ul style="list-style-type: none"> <li>● <b>HASA By-Laws Revision</b></li> </ul> <p>Jennifer reported the HASA By-Laws will be reviewed, updated, and/or revised.</p> <ul style="list-style-type: none"> <li>● <b>HASA Calendar 2023-24</b></li> </ul> <p>Jennifer asked if any dates are set by committees, school, and/or parish, to please send them to her so that we can place them on the calendar asap. Notably, the March HASA meeting was canceled upon vote, and there will be no meeting on Thursday March 23, 2023.</p> <ul style="list-style-type: none"> <li>● <b>HASA Roster 2023-24/Open HASA Positions</b></li> </ul> <p>Jennifer reported the HASA roster has positions available, and requested any interested candidates to please get in contact with the Board to be added to the roster.</p>
7:50-7:55	<p><b>Treasurer's Report - Mary Speciale</b></p> <ul style="list-style-type: none"> <li>● <b>Budget Review</b></li> </ul>

	<p>Mary Speciale reported that our budget has a cash surplus, due in large part to our designated portion from the MQP Auction proceeds.</p> <ul style="list-style-type: none"> <li>• <b>Funding Requests</b></li> </ul> <p>A funding request was presented to HASA to share equally with the MQPAA the cost of two (2) mobile beverage coolers. Said coolers will be used at parish-wide events such as Fish Fry, Spring Fest, Brat Fest, etc... The total cost of the coolers was \$1,898.66, with HASA's portion being \$949.33. The request was put to a vote – 13 YES, 0 NO. (Note - a voting quorum per the HASA by-laws was reached with the members present.) The request passed.</p> <p>A second funding request was presented to HASA by Ms. Smith for the MQP Open House advertising that was placed in the <i>Webster-Kirkwood Times</i>. The total amount for the request was \$512.00. The request was put to a vote – 13 YES, 0 NO. (Note - a voting quorum per the HASA by-laws was reached with the members present.) The request passed.</p> <p>A third funding request was presented by Ms. Smith to purchase each classroom overnight charging stations/docks for headphones, used by grades K-3. The total amount of the request was \$156.44. The request was put to a vote – 13 YES, 0 NO. (Note - a voting quorum per the HASA by-laws was reached with the members present.) The request passed.</p>
7:55 - 8:00	<p><b>Secretary's Report - Lindsey Field</b></p> <ul style="list-style-type: none"> <li>• <b>Roster Review</b></li> </ul> <p>Lindsey reported the HASA Roster has many available positions “open” for 2023-2024 school year. Jessie Austermann mentioned combining the positions of Spirit Wear and Uniform Resale (rack and facebook). Said positions will be reviewed for future roster roles. Katie Collet graciously volunteered to assume all-school volunteer SUG duties.</p>

The next Home and School Meeting will take place on  
Thursday April 13th at 7pm

**2022-2023 HASA Meeting Dates**

8/25, 9/15, 10/20, 11/17, 01/19, 02/16, 04/13, 05/18