**November 9th, 2020**

**Mary Queen of Peace Board of Education**

**Meeting Summary**

**Zoom 6:30 pm**

**In Attendance:**

Alicia Albus

Mary Barringer

Danielle Emert

Yvette Pelikan

Beth Radefeld

Tricia Steffens

Brad Thomas

Beth Ward

Rebecca O’Connell

Melissa Hunter

Principal Julie Smith

Father John Vien

**Opening Prayer**

**Training with Susan Cunningham**

**Approve October minutes**

**Committee Updates**

Middle School – Beth reported that there is a tentative plan for Middle School Madness, to be held outside hopefully toward the end of the school year.

Inclusion – Yvette and Miss Smith have met and went over the survey results; discussed the need for training on behaviors, ADHD and organizational study skills; they are looking for trainers and hoping to do separate training for 7th and 8th and separate for 4th, 5th and 6th; Yvette may lead the training for the staff in January.

Beth Radefeld mentioned that Chaminade has an effective program in place and Beth Ward has a child there and she can reach out to obtain more information.

Security - Danielle reported that a meeting was held the week prior and that Tom Grassi and Miss Smith prepared a wish list of items needed; discussed where the cameras would be installed and there is no firm cost figure as of yet, need to discuss warranties, service calls, etc. Should an individual from the Archdiocese present to the Committee? Sue O’Leary and Father John will begin dialogue with the Archdiocese on this; the plan is to designate one day after school with a representative of each company as there are 5 different companies that have made proposals on the work; the committee hopes to create a google doc with questions and answers for vendors.

Marketing - Miss Smith is aware that a marketing company would like to present to the School Board on a plan for marketing and retention, but timing might be better for this guest to appear at the January meeting.

**Miss Smith Update**

Miss Smith reported that there are 372 students and there is a waiting list. The 2nd graders have First Reconciliation coming up and 7th and 8th were virtual but are coming back this week. There is a task force that meets weekly and keeps track of students in quarantine.

There will be no IOWA testing this year due to Covid.

Halloween was successful with parade and class parties.

The parent teacher conferences went well.

Atrium for 2nd graders has been happening.

Chrome books still on back order.

Morning prayer is happening but was a bit challenging with 8th grade gone

There are weekly faculty prayer meetings on Mondays.

There is a need to update the MQP Student Handbook as the most recent update was April 8, 2014.

Faculty morale is high after many parents happy with teacher performance with virtual learning.

Beth Radefeld suggested getting with Home and School to discuss having a Thanksgiving treat for the teachers and staff. Beth Ward suggested at Christmas time, parents volunteering to help teachers wrap their own presents for their own families; Danielle suggested updating teachers’ favorites spreadsheet and indicated that Ellen Fesler, President of Home and School is working on this spreadsheet.

Miss Smith requested copies of new School Board policies (inclusion, class list, leaving school during school day, etc.); it is advised that every member of the School Board should have a current set of the Bylaws and Constitution.

**Father John Report**

His computer went down so he was not able to make a report.

**Word on the Street**

--There is much gratitude from parents on how well things are going. The 7th graders seemed to transition well to on-line learning and the Covid publications are effective.

**Meeting closed at 8:00.**

**Next meeting - December 14th, briefly to go over Bylaws and Constitution documents.**