

Home & School Meeting Agenda

January 20, 2016 – 7:00 pm

ATTENDANCE: Jen Duffy, Donna Schnieders, Becky Lane, Yvette Pelikan, Aimee Bergan, Ellen Hugge, Denise Watkins, Kris Sluhan, Jennifer Hulsen, Lisa Henry, Amy Schroff, Jill Wittgen, Angela Fiordelisi, Suzanne Moore and Sara Buehring

Opening Prayer – Becky Lane

Approval of minutes – Jen Duffy (1st Donna Schnieders 2nd Jennifer Hulsen)

Treasurer's Report – The account balance as of 12/31/15 is \$109,643.56.

Funding Requests:

- Videographer for Cups Song Performance - \$300 – All approved
- Luke 18 - contributing \$500 to help with food and other expenses – All approved
- Cups for 'Cups Song' performance – cups will be printed with MQP on them – up to \$500 was approved for the cups.
- Professional Development for “Executive Function” - \$1139.98 requested to send 6 staff members to this workshop. Mrs. Hagopian, Mrs. Norly, Mrs. Venneman, Mrs. Ream, Mrs. Venker and Mrs. Schultz will all attend this workshop and bring back useful information to share with all staff members.

Principal's Report

- **School Improvement Process** - SIP binder has been submitted. Right now we are waiting for the official site visit that will take place in late February. Once the committee has compiled their findings, the results will be shared and available for public review.
- **Catholic Schools Week** – Many fun activities are planned for Catholic Schools Week. The week will begin on Sunday, January 31st with an Open House for new and current families. Some of the activities planned throughout the week include: Irish Dancers performing, 8th Grade/Faculty Volleyball game, Family Lunch and Teacher Appreciation Lunch.
- **Preschool** – There is one more spot available for next year in the Pre-K 4 classroom. There are 8 or 9 spots available for the Pre K 3 classroom. If another Pre K \$ classroom is opened up the Atrium classroom will be moved to the second floor.

Pastor's Report – Fr. John was not present at the meeting this month

Old Business –

- **Playground** – The athletic committee is going in 50/50 with Home and School to purchase a commercial grade basketball hoop for the playground. The cost is \$1700 plus the cost of installation. Once the ground softens and the weather warms this hoop will be installed by Bergfeld.
- **Cashback Program** – Tracy Lawhorn has planned some upcoming Cashback evening taking place. Nights include Panera, McAllisters, Pshettis, Chick-Fil-A and Llewelyn's. It was suggested to look into the Smile Program through Amazon as an additional cashback option.
- **Staff Gift Fund** – The total for the Christmas collection was over \$12,000. Paypal proved to be a valuable addition to the payment options. Over \$2,000 was donated via paypal.

New Business –

- **Progressive Dinner** – Aimee Bergan shared details on the event taking place on January 30, 2016. The theme is going to be “MQP Has Gone Country.” All hosts have been secured. There are 15 houses of hosts. There is a mix of school families, non-school families and older generation households. The tickets will be \$30 a person. Russo’s will cater a BBQ themed buffet dinner. As of right now there are 176 reservations but reservations are being accepted through February 1st. Dressing up is optional but encouraged. There is going to be a DJ that teaches country line dancing to the crowd.
- **Auction 2016** – Westborough Country Club has been secured. Currently, the committee is working on securing an online bidding vendor. A silent auction chair is still needed. Members were encouraged to spread the word to everyone that this is needed still.
- **MQP Magnets** – Magnets will now be handed out to all new families at the New Family Orientation night held in May rather than selling them. They will still be available to purchase if replacements are needed.

President’s Report –

- Becky reminded all members to be thinking about people that would be possible replacements for their positions on Home and School for the 2016-17 school year. Some positions have been filled already but many are still needed.
- Home and School is purchasing lunch for the faculty and staff for Teacher Appreciation Luncheon during Catholic Schools Week. It has been ordered from Hanneke’s.
- Security on Campus – If any kids are seen running around in the school or are in places they should not be – STOP THEM! We have had many issues recently with vandalism. We are looking in to getting cameras to combat this ongoing problem.
- Gate on Driveway – If you ever notice that the gate in the front of school is open after school hours, please close it. It is a huge safety issue when drivers come around the corner and children are in the driveway unaware that a car has passed through the gate.
- Lack of Signage on Campus – Start thinking about best places to put signs so that visitors can easily find the gym, cafeteria, and other important destinations.

Next Meeting: Wednesday, February 10, 2016

Prayer: Linda Larrigan