

MQP Home & School Association - Meeting Agenda and Minutes

August 26, 2021 at 7pm - Holy Family Room

7:00 – 7:05	<p>Opening Prayer - Karen Reilly</p> <p><i>After the opening prayer, Lisa Voges started introductions among attendees both live and via Zoom, welcoming new members. Lisa thanked everyone for all the hard work already done resulting in successful events like the New Family Pizza Party and the Ice Cream Social.</i></p>
7:05 - 7:10	<p>Secretary's Report - Karen Reilly</p> <ul style="list-style-type: none"> ● Roster Review/Updates <p><i>Karen Reilly provided the latest roster for 2021-2022 H&S chair positions. Everyone is to review the current roster and advise Karen Reilly of any corrections/updates.</i></p>
7:10 - 7:40	<p>Old Business:</p> <ul style="list-style-type: none"> ● Ice Cream Social - Lisa Voges/Elise Holland <i>Lisa thanked the chairs for a successful event - great feedback including praise for new ice cream choices. Budget was increased from \$500 to \$750. Thoughts moving forward - if mass runs long, greeters need to be in place since families start arriving at 11:30am; also, a need for directional signs in school for new families.</i> ● Security Update - Lisa Voges <i>Lisa reported that cameras are up and running; system is in place. Danielle Emert reported that the company is looking into ways to protect outside cameras from playground ball damage, etc.</i> ● New Family Pizza Party - Yvette Pelikan/Jen Daake <i>Yvette reported that 47 new families attended the party, about 175 people. Budget was exceeded due to higher numbers and covid protocols; budget was increased from \$500 to \$1000 moving forward. Signs were well received - thanks to volunteers who placed them. Problem: difficult to obtain a list of new families until the last minute. Ms. Smith to provide google database with new family information as early as May and forward updates as they occur.</i> ● Spirit Wear - Lisa Voges/Kylene Blumeyer <i>Lisa explained that because spirit wear choices are part of the informal uniform, choices are inherently limited - will be updated every few years. Items can't be pre-ordered due to budget. Kylene reported that the first round is closed; a second round of spirit wear ordering is coming. Idea was suggested to have a display of samples in front of school. Another idea was to build the cost (\$10-\$12) of an MQP t-shirt into new family enrollment fees to cover the cost of a t-shirt gift to be worn on spirit days.</i> ● Playground Upgrades - Jen Hulsen <i>Jen reported that the Gaga Ball Pit purchased with Boosterthon funds is in place and a hit among the kids. Suggestion was made to set up a schedule with which classes use it/what days of recess. Consensus is that overall playground has 5-6 years of life left -- focus now is on improvements (monkey bars that are outdated/too high) while planning for a future complete replacement (bid for replacement well over six figures.) Jen will meet with the committee and continue to report progress/updates.</i> ● Recycling - Michele Roy <i>Michele reported that recycling guidelines are still to keep it simple - empty bottles/cans only. Volunteers in cafeteria should continue to help educate kids on what can go in recycle bins - keep trash out. Suggestion was made for picture signs to help educate. Michele will email teachers with reminders to help educate kids on protocol; possible recycling monitor 'job' added to classrooms. Suggestion made by Michele to more green thinking with parish events like Brat Fest, Fish Fry, etc - possible job added to Sign-Up Genius (SUG).</i> ● Staff Gift Fund - Elise Holland <i>Elise reported that a record \$325/each was gifted to all 52 staff/faculty members last Christmas and again in May at the end of the year. She also had some leftover funds that will be added to this year's Christmas offering.</i> <p>New Business:</p>

	<ul style="list-style-type: none"> ● Scholastic Book Fair - Kylene Blumeyer <i>Ms. Smith plans to move forward with Scholastic Book Fair, keeping it in November to coincide with Grandparents' Day (Nov 10, 2021). Ms. Smith would like to explore using a larger space such as the gym for social distancing -- masks required and vaccinations preferred. Suggestion was made for Kylene to reach out to past volunteers (Mary Jo Nordmann and Kathy Bauer) for help. Kylene to proceed with planning and coordination with Ms. Smith/Scholastic for the 2021 Book Fair.</i> ● Volunteers <ul style="list-style-type: none"> Volunteer Coordinators (SUG) - Denise Watkins/Kathy Westbrook <i>Kathy/Denise reported that they are in need of dates for events that are to be included on volunteer SUG along with list of new family emails plus updated list of current families. Kathy has asked social room moms for new family info; Yvette Pelikan will also share new family database. Lisa will show Kathy how to access current family info via Flocknotes. Event chairs are to provide event dates to Kathy/Denise and verify volunteer SUG slots are accurate. Kathy/Denise need ONE source for requests; currently they have numerous. Denise/Kathy will send list of events/SUG openings to Lisa and she will discuss with Ms. Smith for final approval.</i> Recess/Traffic - Andrea Travers Cafeteria - Mary Koestner Stewardship - Kim Obholz <i>In general, all three areas were discussed - consensus is that more help is needed. Many ideas were expressed including more transparent sharing of information/duties, and the idea of police/teachers/parishioners/grandparents/older students helping with traffic duties. Lisa will discuss ideas with Ms. Smith including allowing parent volunteers to bring younger siblings with them to cafeteria duty. Lisa will follow up with Fr. Craig to discuss ways to incentivize volunteer opportunities with rewards like dress-out days, tuition breaks, etc. or a buy-out of volunteer hours to fund paid positions.</i> ● Bratfest - Jill/TJ Scherbel and Megan Torno <i>TJ Scherbel reported that Brat Fest planning is going well. Ticket sales are underway. Volunteer SUG has been distributed and jobs are being filled. All food/beer has been donated; pony rides/petting zoo has been sponsored by Athletic Association. Women's League coordinating dessert donation. Chairs now working on wine donation. Suggestion was made to add more info to flyer to explain what Brat Fest is to new families; idea to offer inflatables for free was discussed but concern is that will set a precedent for the future when food may not be donated. Discussion was tabled; Lisa Voges/TJ Scherbel and Chairs will discuss and make final decisions outside of meeting time.</i> ● Trunk or Treat - Mari Barringer <i>Mari proposed date of Friday October 29, 2021. Mari will proceed with planning for event including reserving the date on the parish/school calendars and coordinating with Denise Watkins/Kathy Westbrook to ensure volunteer SUG positions are accurately listed.</i> ● Auction - Jill Azar and Julie Redmond <i>Jill reported that auction will take place on Nov 5, 2022 - our centennial year. Jill and Julie to proceed with planning including pre-party planned for Feb 2022.</i>
7:40 – 7:45	Pastor's Report – Fr. Craig <i>Fr. Craig introduced himself and thanked all for their work on H&S. He listed his main priorities as Pastor will involve Worship/Sunday Eucharist -- MQP School -- Community Outreach. He and Fr. Cook will have a strong presence in our school. He is here when you need him - email, text or call.</i>
7:45 – 7:55	Principal's Report – Ms. Smith <i>Ms. Smith thanked all attendees for their presence and all their work. She emphasized that we are moving forward with events this year and that flexibility is key. She provided an update on EANS funding - current focus is on purchase orders due for all \$415,604 by 08/31/21; a reimbursement for chrome books purchased last year by H&S is pending. She announced training for teachers completed in</i>

	<i>May/August on mental health and behavior/anxiety/depression issues. Suggestion made for 'brag board'/announcement advertising this training as most parents are not aware.</i>
7:55 – 8:00	Board of Education Report - Beth Radefeld <i>Danielle Emert reported that BOE had first meeting in August with newest members; current focus is on updating policies and procedures.</i>
8:00 - 8:10	Treasurer's Report – Elise Holland <ul style="list-style-type: none"> ● Budget Review and Approval <i>Lisa presented the 2021-2022 MQP H&S Proposed Budget in detail hi-lighting changes from last year. The budget was approved.</i> ● Funding Requests <i>Lisa presented a funding request from Mrs. Towey for a pop-up tent/bean bag chair for her zen den corner to meet with students - it was approved. Lisa presented a funding request from Mrs. Vitale for pop fidgets to practice finding letters w/out a screen to K-2 students - it was approved.</i> ● Amazon Smile <i>Sarah Saguto distributed an informational flyer on the Amazon Smile program. Sarah to lead this effort and distribute information so that families begin using it and MQP receives .05% of purchases back from Amazon.</i>
8:10 - 8:30	President's Report – Lisa Voges <ul style="list-style-type: none"> ● Event Guidelines <i>Lisa reported that parent parties are allowed to be 'sanctioned' by MQP as long as they follow current covid-19 protocols. Mention was made that Deondre is no longer with MQP, so janitorial services are no longer an option for large events -- cleanup should be part of SUG volunteer spots.</i> ● Spring Fest <i>Event is still on hold. Lisa reported that no chairs are currently in place. Lisa to follow up with Fr. Criag with suggestion that event responsibilities/volunteer slots be shared by parish and not just up to H&S.</i> ● Fundraising - SHOP, Embroidered Polos, Capital Campaign <i>Alicia Albus provided a report on SHOP that sales are quite down from past years. Ideas on how to increase revenue include selling after masses/school pickup line a few times per month. More volunteers are needed. The current balance is \$12,700. Lisa reported SHOP has recently donated \$5000 to H&S and will donate another \$5000 in January. More SHOP volunteers needed.</i> <i>Lisa reported on embroidered polos to be part of formal uniform and sold through My Apparel as a new fundraiser. Ellen Dolan to lead this effort and report back. Suzanne Moore is working on capital campaign ideas; Suzanne asked for everyone to contact her with suggestions on specific needs for which to raise money.</i> ● New Family Happy Hour <i>Lisa discussed idea of having a happy hour in back parking lot, outdoors, for new families from last year that missed the new family pizza party due to covid cancellations. Dedra Karpen volunteered to help. Lisa and Dedra need more volunteers for this effort; target date is October.</i> ● Marketing <i>Discussion involved ideas on how to use effective marketing to increase MAP's presence in the community. Ideas include a video display in front lobby and a drone video of the drop-off/pick-up process. Lisa to work with Mari Barringer, Brandon Voges and Laura Boeker on this initiative.</i>

The next Home and School Meeting will take place on
Thursday, October, 21, 2021 at 7pm in the Holy Family Room.