



MQP Home & School Association - Meeting Minutes **UPDATED (Updates are Underlined)**

September 15, 2022 at 7pm

Holy Family Room

Total Meeting Attendance: 16

7:00	Opening Prayer - Karen Reilly
7:00 - 7:05	<p>Welcome/Meeting Overview - Jennifer Hulsen</p> <p><i>Jennifer Hulsen welcomed all in attendance and thanked everyone for their participation. She reminded the group of HASA meeting objectives and the goal that future meetings will be kept to a length of two hours or less, for the courtesy of all in attendance. She gave a brief overview of what is expected from chairpersons giving event updates – complete details concerning the event planning/outcome along with any help requests needed from HASA. She asked that brainstorming/additional discussion be reserved for after all the official meeting agenda items have been completed – this discussion may happen in person after the meeting, or online/at a future side meeting. In addition, if anyone has an agenda item they would like to discuss at a meeting, please contact Jennifer Hulsen and Karen Reilly at least 4 days before the HASA meeting so that any necessary additional information can be obtained beforehand and proper meeting time can be allotted. <u>Reminder, HASA's Main Purpose is to organize social events which foster fun/interaction within the Parish community and to raise funds that enhance our school/parish.</u></i></p>
7:05 - 7:10	<p>Secretary's Report - Karen Reilly</p> <ul style="list-style-type: none"> • Roster Review <p><i>Karen Reilly distributed a current copy of the HASA roster and asked to be notified of any changes/corrections.</i></p> <ul style="list-style-type: none"> • Teacher's Favorite Things - Updated List <p><i>Karen Reilly is currently updating the official list of Teachers' Favorite Things – still waiting for information from about seven faculty members. When the list is complete, it will be distributed.</i></p>
7:10 – 7:40	<p>Event Updates - Chairpersons</p> <ul style="list-style-type: none"> • Grandparents' Day - Ann Beckmann/Meghan Torno Zahra <p><i>Meghan Torno Zahra reported that Grandparents' Day went very well and garnered lots of positive feedback from attendees and teachers, alike. Changes were made based on feedback from the last event in 2019 – grandparents arrived in church between 8:30 - 9am and were seated in sections by last name; students found their grandparents at church and sat with them. Father Cook led a 30 minute prayer service <u>in which Miss Smith gave an MQP update and thanked all the quests for coming and supporting Catholic education.</u> Students and grandparents then proceeded to school to visit classrooms and the Atrium, enjoy refreshments (three stations in cafe, gym and playground), take photos in a photo booth and play board games/complete craft projects/view student art in the gym. More volunteers were sought this year which greatly improved the flow of the day. The event was planned for a half day to coincide with national Grandparents' Day – Miss Smith would like to keep this timing in the future as it worked well for the teachers. Ann and Meghan are collecting feedback – please direct any comments to them in order to assist with next year's planning.</i></p> <ul style="list-style-type: none"> • Bratfest - Jill/TJ Scherbel <p><i>TJ Scherbel reported on Bratfest, set for Sunday Sept 25, 2022 from 4-7pm. Mass will start at 3pm (this will fulfill your Sunday obligation) and then Bratfest starts right afterwards. Features include: food, drinks, pony rides, petting zoo, free inflatables in the gym, kids' corner with face painting, etc. Many thanks to the families that have graciously donated food/drinks! Father Tim Cook's band will open for</i></p>

Kelly's Heroes - live music throughout. The SUG is mostly filled but some volunteers are still needed for supervising the inflatables in the gym – especially in the last hour (6-7pm) – please contact TJ/Jill Scherbel if you can help. Suggestions were made to schedule shorter volunteer shifts (30 min) for next year, since many may be reluctant to volunteer one hour when the event is only three hours long – and to ask already committed volunteers for early shifts if they could move to a later time slot, instead. Pre-sale tickets are STRONGLY encouraged as they help for the planning –pre-sales END on Wed Sept 21st – after that you may only buy a ticket on the day of the event .

- Stewardship - Kim Obholz

Kim Obholz reported that she and Maria Kiphart have met with all the stewardship parent volunteers for every grade along with Father Craig, Miss Smith and Patty Baxendale/Catholic Charities to help with ideas for stewardship activities this year. The Stewardship Kickoff Mass is scheduled for Wed Sept 28th and the three activity days are scheduled for Oct 7th, Jan 26th and Mar 22nd. Stewardship parents are asked to contact Sarah Saguto, HASA Treasurer, for budget info/reimbursement requests (each grade has an allotment of \$200 in the HASA budget) and to reserve meeting space through the regular facilities request form at www.mqpwg.org. Kim is also in contact with Anne Steffens to coordinate a future interview/feature with The Review, the publication of the STL Archdiocese.

- Trunk or Treat - Meghan Torno Zahra

Meghan Torno Zahra reported that plans are well underway for Trunk or Treat, to be held on Friday Oct 28th from 6-8pm. Meghan has booked the DJ, street sweeper and maintenance staff. Meghan is working with Anne Steffens to coordinate registration/we share along with event communications both for the school and the parish. Volunteer signups are full. Suggestion was made to ensure that the ONLY entrance to school/bathrooms that is unlocked that night is the door by the gym/concession stand, and to place extra signage to that effect, in order to discourage kids running through the school building, unsupervised.

- Scholastic Book Fair - Kylene Blumeyer

The Scholastic Book Fair is scheduled for Nov 7-11th. More details coming soon.

- SHOP/Raise Right - Dawn Morgan

Dawn reported that she and Anne Steffens are currently working together to update the MQP website/we share with the current list of SHOP gift card offerings. When finished, they will start marketing the program to the school and parish community, to make sure all are aware of the program and how it works, how funds are used, etc. The cards will be offered for online ordering with various options for pickup. In the meantime, Dawn can be contacted at Dawn.Morgan@wisefandi.com for orders or more information.

- Social/Room Parent Program - Lisa Voges

Lisa Voges reported that room parents are in place for all classes and will perform the traditional duties of assisting teachers with classroom needs, sending HASA class level communications and ensuring that volunteer slots are filled for class activities. She also gave details on the new social parent program, newly launched this year. The social chair for each class will be responsible for working with the room parents to set up effective forms of communication among ALL parents (what's app, group me, etc) to ensure that all parents are connected on the same communication platform. Beginning of the year parent (mini auction) parties are happening now, but social chairs will be working to set up future get-togethers (goal is at least one per quarter). Suggestion was made that as new students are registered during the school year that Mrs. Klimt contacts the Buddy Family Chairperson and room parent (who will notify the social chair) for the appropriate class to ensure the student's parents are added to the group immediately. Miss Smith asked for a copy of the room parent/social chair list – Karen Reilly emailed her the lists.

- Auction - Jill Azar/Julie Redmond

Jill Azar reported that plans for the Auction are well underway. Kickoff this week has gone very well, with almost \$4,000 raised this week alone through gift card donations and purchases from the Amazon wish list. The Amazon wish list will remain open – families are encouraged to forward the information to grandparents/relatives who wish to support the event but not necessarily attend. Invitations contain

	<p><i>ALL the details – they are being mailed and will arrive next week. Schedule for the evening includes 5pm mass followed by cocktails, dinner and the main event - the oral auction. Silent auction items will be located in the cafeteria. Raffle tickets (6-person golf cart and Gucci purse) are available via the website. The auction website is www.mqpauction.com – check it out! Volunteer slots are still open, especially for the cleanup afterwards – please sign up if you can. Suggestion was made for 8th graders to help with coat check.</i></p>
7:40 - 7:45	<p>Board of Education Report - Danielle Emert <i>Danielle Emert reported that the Board of Education met in August and September and is currently working to review/amend outdated by-laws and policies. Several committees have been established (Inclusion, Marketing, Middle School), etc – please contact Danielle if you are interested in learning more. The STL Archdiocese is pulling back its accreditation process this year and instead it will be the focus next year. <u>Danielle welcomed further questions/discussion at the meeting and reminded all that the Board of Education is an advisory committee for matters of policy concerning parish education programs.</u></i></p>
7:45 – 7:50	<p>Pastor's Report – Fr. Craig <i>Father Craig could not attend due to the ACTS Retreat, but sent the following report: If you see Jim O'Keefe and/or Rob Ellis, buy them a beer (Jim drinks Coca Cola). They're spending the month of September powerwashing the school and church building! Nothing new to report by way of All Things New - more to come in early October. Save these two dates: Monday, Oct 17 or Wednesday, Oct 19. These are the parish listening sessions for All Things New. You'll have to register and you only need to attend one or the other. It's the same material both nights. A link to register will be distributed later in September. From my vantage, things are going well. If not, let me know. If I don't know it's broken, I can't fix it. THANK YOU for doing what you do to support our students and faculty! You all are the 10% that does 90% of the work and for that I AM GRATEFUL.</i></p>
7:50 – 8:00	<p>Principal's Report – Miss Smith <i>Miss Smith thanked everyone for all of the awesome events that HASA has led this year. She said to keep spreading the good word for MQP!</i></p>
8:00 - 8:20	<p>President's Report – Jennifer Hulsen <i>Jennifer Hulsen reported that the MQP Eagle naming contest being sponsored by the Athletic Association is still on-going; you may see ballot boxes at Bratfest. The name will soon be determined! Iowa testing will happen Sept 19-23 – a volunteer sign up has been distributed to help give the teachers a short break each morning –sign up here MQP School Families 2022-23: Iowa Testing Volunteers (signupgenius.com) The playground Committee is putting the finishing touches on the Childrens' Village, landscaping, etc. The project will finalize soon! Thank you for your patience! Last month's funding request for the HASA purchase of the Positive Discipline Program proposed by Miss Smith is still on-going – Jennifer is working with Miss Smith and the Board of Education to answer questions about the program itself, expenses, implementation and training plans, etc – along with other issues such as teacher staffing, etc. More information to come.</i></p>
8:20 - 8:30	<p>Treasurer's Report – Sarah Saguto</p> <ul style="list-style-type: none"> • Budget Review and Update <p><i>Jennifer reported that the proposed 2022-2023 budget has not yet been finalized as Sarah Saguto is waiting for a few numbers/pieces of information. More details to come! Two budget requests were submitted to HASA for consideration and both passed unanimously – A funding request from Miss Smith for \$545 (annual NCEA dues) and a request from Mr. Madigan for \$300 (supplies needed for a tabletop soccer game/playing area for a 6th grade student after-school activity opportunity). Two other requests from individual teachers were diverted to the teacher wish list project being led by Denise Watkins (see details below).</i></p> <ul style="list-style-type: none"> • Teacher Wish List Update - Denise Watkins <p><i>Denise Watkins has started working on the teacher wish list that Miss Smith handed over to HASA at the August meeting. Denise will be contacting individual teachers for more information on the specifics of their requests. HASA will then work on fulfilling these requests. More information will be provided at the next meeting.</i></p>

	<i>Note was made that only teachers (not assistants) received Target gift cards at the beginning of the school year – this has been tradition because teaching assistants have not typically used personal funds to purchase classroom supplies. If a particular teaching assistant is indeed spending his or her own money and should receive a gift card, Miss Smith will advise and these will be addressed on a case-by-case basis.</i>
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The next Home and School Meeting will take place on
Thursday, October 20th at 7pm in the Holy Family Room.

2022-2023 HASA Meeting Dates

8/25, 9/15, 10/20, 11/17, 12/15, 01/19, 02/16, 03/23, 04/13, 05/18