**September 12, 2018**

**Mary Queen of Peace Board of Education**

**Meeting Minutes Summary**

**Opening Prayer**

**BOE Introductions**

**Overview of Best Practices for the BOE led by Lynn**

Overall the BOE is prepared, has an open mind, respects confidentiality, loyal to the BOE, refers concerns to chain of command, and knows its authority is only within BOE meetings.

**Pastor Update: Fr. John**

Encourages the BOE to have open two-way communication with him at all times.

Grateful and Generous and Fund a Need/Vision were explained and feedback requested for expressing the vision.

**Committee Reports:**

**Marketing and Retention- Danielle**

The committee met all summer to continue their focus highlighting the MQP staff, creating marketing swag for new families/prospective families, interactive Advent calendars, and keeping a brand standard for MQP.

**Middle School Committee- Beth**

Middle School Committee is preparing to meet and attract new to 6th grade parents as well as a 7th8th cohort. Their upcoming work will focus on the middle school experience, attracting and retaining middle schoolers, creating middle school spirit, and a middle school mixer.

**Principal Update by Mr. Nieman**

Mr. Nieman invited to BOE to join him on learning walks and observations of the instructional day throughout the school year to see what is happening routinely at MQP.

The current enrollment for the 2018-2019 school year opened at 373 with 54 new preschool students. Mr. Nieman provided a reflection on the opening of the school year.

End of meeting: 8:45pm