

November 13th, 2023 7:00pm
MQP Board of Education
Meeting Minutes Summary

In Attendance:

Danielle Emert
Tricia Steffens
Lisa Schulte
Beth Radafeld
Pam Miller
Mrs. Fanning
Fr. Craig
Denise Molen (zoom)
Beth Ward (zoom)
Steve Notestine
Kelly Pimmel

Absent:

Eric Field
Katie Basara

Opening Prayer

Voting on approval of October minutes delayed until later in the meeting when a quorum is present.

Committee Discussion:

Marketing: Various banners were ordered as requested by Pam Miller to use at Christmas masses, Lent, and stewardship

Meeting requested with Mrs. Fanning to prioritize any signage that may be needed or any other marketing needs of the school.

Inclusion booklet cover being worked on and booklet almost complete. Emergency plans have been placed throughout the school.

Security meeting needs to be scheduled.

First Aid kits are needed on all floors of the school. A staff member will be asked to lead this up. Will also look into a second AED to be placed on the third floor of the school building.

Middle School: Mr. Madigan will be the staff representative on this committee per Mrs. Fanning.

Principal Update: Mrs. Fanning is working on the next school year calendar. Start date of school, holidays, etc. have been placed on the calendar.

Teachers are working on themes for Catholic Schools Week.

A new computer teacher was hired and is now working full time.

A paraprofessional was hired for the inclusion team

Mrs. Fanning states that parent teacher conferences were well attended. Any suggestions or thoughts for improvement? Some parents noticed there were no teacher comments on the report cards. It is reported that parents do like the comments, especially if they are unable to attend conferences or unable to make it to every teacher

Per Mrs. Fanning 6th grade camp will change location for next year due to some disappointment in the camp activities and staff. Next year camp will be at Camp Wartburg in Waterloo, IL on October 15th-18th.

Current enrollment is 428

Some parents are upset with how the school is handling the current head lice cases and that school wide head checks are not being done. Mrs. Fanning has already contacted affected grades parents and a general email was sent to the school with information/responsibilities of both the parents and school in regards to lice. Per the archdiocese we should not bring an outside company into the school for lice checks. Appropriate cleaning measures are being taken and staff are taking precautions to help prevent spread.

Pastor Update: Pam Miller reports she received 100% of the confirmation commitment forms Retreat was held for the 2nd graders preparing for 1st Reconciliation. PSR retreat being held Tuesday, Nov. 14th. There are 64 kids, 60 will be receiving the sacrament and 4 will get a blessing

Prayer service held for Day School

She has received the new 4th grade stewardship banner which had been missing

Tuesday grade level masses continue with confessions afterwards

PSR enrollment does continue

Pam is working on transitioning from the traditional PSR program to a family catechesis model. Theology of the body will be taught next year.

Per Fr. Craig there is a Finance meeting this Thursday, Nov. 16th. Potential tuition models to be presented. Will look into the cost of preschool and how it compares to other schools.

Inclusion Report: The committee will now be called Student Success Committee

The committee is providing some Executive Skills curriculum options for 4th-8th grade students
-Train Your Brain, Five Fundamentals for Focusing, ExQ, SMARTS, SOAR study skills

First month of social/emotional lessons complete. Clickable links are coming soon. Funding for the sensory items came through from Home and School.

The committee had a discussion about the increasing enrollment and the ability to handle the needs of students.

-MQP currently has 3 full time staff members in the learning and counseling department. 1 counselor, 1 learning consultant, and 1 reading specialist.

The committee looked at other parish schools similar in size to see how MQP compares.

General consensus of the board is to make sure we evaluate what the school needs before hiring additional staff.

MQP homework policy was briefly discussed and everyone feels the current rule is standard and reasonable. Accommodations and modifications can be made based on the individual needs of a student.

The Inclusion booklet is nearly complete and does contain resource numbers for parents.

October Meeting Minutes approved

Closing Prayer

Meeting Adjourned at 8:47