



MQP Home & School Association - Meeting Agenda

April 13, 2023 at 7pm

Holy Family Room - Total Meeting Attendance - 12

7:00 - 7:05	Opening Prayer - Father Craig
7:05 - 7:10	Welcome/Meeting Overview - Jennifer Hulsen <i>Jennifer welcomed everyone to the meeting and thanked them for their attendance. Jennifer thanked Miss Smith and Father Craig for a beautiful Confirmation ceremony the night before – a special night for the 8th graders.</i>
7:10 – 7:30	Event Updates - Chairpersons <ul style="list-style-type: none"> Spring Fest - Jon Copley <i>Jon Copley reported on plans for Spring Fest Saturday 4/22 from 11am to 10pm at MQP. The long-range forecast looks good – continued prayers for good weather! As of this meeting 285 raffle tickets have been sold which leaves 115 still available. All families are encouraged to purchase a ticket or sell to family/friends. Sponsorships are at an all-time high with \$25,000 in sponsorship fees already turned in and \$8,000 more pledged/due. Entertainment has been scheduled including Time to Shine (student performances), Irish Dancers and several local bands. Equipment/supply deliveries will begin Monday 4/17 with the bigger items (rides, stage, etc) arriving afterwards. Jon and his committee will communicate the delivery schedule with Parish and School offices as it is known. Watch for Flocknote communication regarding any changes to School Drop-Off/Pick-Up procedures for 4/17-4/20. If inclement weather causes any opening delays, communication will be sent via Flocknote. Some activities may be moved indoors, if necessary. Food/snacks will be available inside the cafeteria in the afternoon then the grill team will start cooking at 4pm and serve throughout the evening. An ATM will be secured inside the front school lobby. Volunteers are still needed - please sign up if you can and encourage friends to do the same. Ticket pre-sales are due by 4/16. Check out ALL SPRINGFEST information/links at www.MQPSpringFest.com. Lisa Voges to contact families who have not signed up for any volunteer opportunities this year to encourage them to fill open volunteer slots for Springfest. Jennifer Hulsen to work with Ellen Dolan to contact families who have not purchased a raffle ticket to encourage them to purchase a remaining ticket. </i> Spring Fling - Clare MacConnell <i>Clare MacConnell reported that Spring Fling is scheduled for Friday 4/21 from 6-9pm at MQP, in the school lobby and under the big tent in front. Keep spreading the word and encourage new families, especially your Buddy Family, to attend. Adults only – no kids. It's a fun evening to kick off Spring Fest with plenty of games, food and drink available for purchase – Seoul Taco Food Truck will be there! Gift baskets donated by every class will be available via silent auction – and parties will be open for signup. (These theme parties are held throughout the year and are a great fundraiser for our parish community). Watch for the list of parties available via the website! www.MQPSpringFest.com</i> Hospitality - Mari Barringer <i>Mari Barringer reported that she is working on 8th grade graduating family gifts which will be presented at the graduation mass – framed watercolor prints of MQP.</i> Teacher Appreciation Week (Early May, 2023) - Lisa Voges

	<p><i>Lisa reported that she and her committee are working on details for Teacher Appreciation Week. The committee has solicited feedback to determine what the teachers like – ideas for this year include a coffee truck in the morning to serve the faculty/staff, thank-you signs in the front lawn, a box lunch, various treats and notes of appreciation, etc. Father Craig offered for the parish to fund a thank-you happy hour celebration at the end of the week, to be held after school off campus. Lisa and her committee will finalize their plans and solicit volunteers as needed. If you have any ideas, please contact Lisa at lisa.voges@gmail.com</i></p>
7:30 – 7:40	<p>Principal's Report - Miss Smith</p> <ul style="list-style-type: none"> • Enrollment Update <p><i>Miss Smith reported that current enrollment for next year is at 400 overall – a very good total at this point in time, mid-April. Miss Smith is currently working on the school calendar for 2023-2024; it will need to be approved by the Board of Education and Father Craig then it will be published by May. For now, the tentative date for the 1st day of school is Wednesday Aug 16, 2023, Spring Break is Mar 11-15, 2024 and the last day is Friday May 24, 2024. More details to come!</i></p> <p><i>Miss Smith thanked everyone for their support and all the great HASA events happening. Also, Field Day will take place on the morning of May 5th - it is a half day, noon dismissal. Mr Suellentrop and Ms Rhode are working with a committee of parent volunteers on the day's activities. Miss Smith will advise of any funding needs that arise.</i></p>
7:40 – 7:45	<p>Pastor's Report – Father Craig</p> <p><i>Father Craig reported that the 8th Grade Confirmation ceremony was a great success and thanked all involved in the planning. First Communion will be celebrated on May 6th with two masses. Much construction work is scheduled for the MQP campus this summer (Fund-A-Need projects with funds from the auction: Holy Family Room, Teacher's Lounge, O'Toole Room, etc). If you have a need to access campus this summer, please coordinate with Father Craig and the parish office as they will know the schedule for the construction work so you are not in the way. The budget is looking good - thanks to all for all of their work with HASA. A question was asked regarding a curriculum budgeting request for next year – any requests should be submitted to Father Craig and Miss Smith for review.</i></p>
7:45 - 8:05	<p>President's Report – Jennifer Hulsen</p> <ul style="list-style-type: none"> • HASA By-Laws Revision <p><i>Jennfier Hulsen reported that the HASA By-Laws have been reviewed/updated by the HASA Executive Board, per the request of Miss Smith. These By-Laws were last revised in Spring 2016. The newly revised By-Laws were updated to reflect current HASA practice in regards to the current HASA activity calendar, chair and assistant chair positions, current communication/data storage methods as well as clarifying anything that seemed ambiguous. Key revisions were hi-lighted. The revised By-Laws were distributed via email on 4/10 so that all voting members could have time to review. In order to reach a voting quorum per the HASA By-Laws, this vote was conducted via Flocknote on April 17, 2023. The By-Laws were approved.</i></p> <ul style="list-style-type: none"> • HASA Roster 2023-24/Open HASA Positions <p><i>Jennifer distributed the HASA Roster for 2023-24. There are numerous open positions, especially for Assistant Chairs. It is important to fill these positions as soon as possible since many activity chairs will start their planning over the summer. Activity chairs should be looking for asst chairs. If anyone is interested in a position please contact Jennifer Hulsen ASAP jenniferhulsen@yahoo.com.</i></p> <ul style="list-style-type: none"> • Speaker Program - Screen Addiction: Why You Can't Put Down Your Phone <p><i>The speaker program - Screen Addiction: Why You Can't Put Your Phone Down - is scheduled for Wednesday April 26, 2023 at 7pm in the MQP Gym. HASA is sponsoring this event, open to the community. All parents are encouraged to attend!</i></p>

8:05 - 8:20	<p>Treasurer's Report - Sarah Saguto</p> <ul style="list-style-type: none"> ● Funding Requests <p><i>A funding request from Lisa Voges/Library Committee was presented for the purchase of new books for the School Library. The Committee has tracked lost library books (never returned after long Covid layoff) as well as most requested titles to create a list of over \$1800 worth of books ready to purchase, The actual request is for a total of \$2500 so that as additional books on back order become available, they can be ordered. This request was passed unanimously by the members present and was deemed approved since the funds being spent are not actual HASA dollars, but rather HASA reward credits earned from Scholastic at recent Scholastic Book Fairs. The request passed.</i></p> <p><i>A funding request from Michele Roy was presented for the reimbursement of purchases made by the Library Committee in conjunction with the Library Renovation over the last several months. The request of \$2415.03 covers new, comfortable seating, additional shelving and artwork. This request would fall under the Building Fund Budget which has the funds available for this expenditure. In order to reach a voting quorum per the HASA By-Laws, this vote was conducted via Flocknote on April 14, 2023. The request passed. (Note: A voting quorum was reached per the HASA By-Laws.)</i></p> <p><i>A funding request from Jennifer Hulsen/Playground Committee that had been voted on previously was reported on – this request was to cover expenses for the playground striping/games on the blacktop and childrens' village area – as part of the playground renovation project. This was the last expense of the project. It fell under the Building Fund Budget which had the funds available for this expenditure. This vote was conducted via Flocknote on March 31, 2023. The request passed. (Note: A voting quorum was reached per the HASA By-Laws)</i></p> <ul style="list-style-type: none"> ● YTD Budget Review <p><i>Sarah Saguto reported on the budget expenses, year to date. We currently have a balance of \$197,000. The budget YTD will be distributed with these meeting minutes.</i></p> <ul style="list-style-type: none"> ● 2023-2024 Proposed Budget <p><i>Work is beginning now on the proposed HASA budget for the 2023-24 school year and will be finalized by mid-June. Sarah will begin reaching out to activity chairs to discuss their anticipated budgetary needs. Please contact Sarah directly if you have any questions on your activity budget Sarah.Saguto@gmail.com</i></p> <ul style="list-style-type: none"> ● Staff Gift Fund <p><i>Sarah reported on behalf of Megan Dolan on the Staff Gift Fund collection coming in May. More information will be communicated via Flocknote but preliminary plans call for the collection to begin on May 8th and conclude by May 24th/25th so that money can be presented to the faculty/staff on the last day of school. Idea was raised to again provide blank pre-printed notes for parents to present to teachers, if desired.</i></p>
8:20 - 8:30	<p>Secretary's Report - Karen Reilly</p> <ul style="list-style-type: none"> ● HASA Shared Google Drive <p><i>Karen Reilly reminded activity chairs that any important notes/receipts associated with their planned event/activity that could help future chairs should be uploaded and stored in the HASA Shared Google Drive. Karen has provided access to this shared drive to all current chairs but will start reaching out to future chairs to ensure they also have access. Please contact Karen karendreilly@sbcglobal.net with any questions!</i></p>

Additional Discussion Topics -

MQP School Library - Discussion after the funding request for Scholastic Books continued. Lisa has been approached by a parent wishing to make a directed donation to be used specifically for library books – Father Craig confirmed that this type of directed donation is welcome. Also, Lisa is working on a potential summer

project to accept gently used book donations - but only books that are desired/needed to complete our inventory. More details to come! A Librarian position has been posted for next school year. Lisa and her committee have created a team of parents to tackle some on-going projects aimed at continuing to organize the library.

Stewardship - The \$2400 in funds raised by Santa's Workshop in December will be split among all grades and each class will decide where they would like their share of the funds to be donated. The idea is to make this donation visible to the school children so that they know where the money they raised is going. Jennifer Hulsen will coordinate with the Stewardship Committee on how to make the presentations – an idea was raised to set aside time after the Stewardship Mass scheduled for 4/19 (or a future date) for each class to announce their chosen charity and to perhaps invite representatives from these charities.

Katie Collett is in need of contact information of newly enrolled school families in 2023-2024, so that they can be invited to attend the MQP Spring Fling and Spring Fest. Katie will ask for this information from the school office.

**The next Home and School Association Meeting will take place on
Thursday May 18th at 7pm**

It's our LAST meeting of the school year! Please plan to attend – we will wrap up HASA business and then enjoy snacks and refreshments to celebrate a successful year!

2022-2023 HASA Meeting Dates

8/25, 9/15, 10/20, 11/17, 01/19, 02/16, 03/23, 04/13, 05/18