

**MARY, QUEEN OF PEACE SCHOOL**  
Grade Level Goals and Content

**GRADE: 2**

**SUBJECT: Computer**

**GOALS:**

Students will:

1. create simple word processing and drawing documents relating to grade level curriculum.
2. continue to access network and exit network services.
3. continue to access applications and files with assistance.
4. identify key parts of the computer and its proper care more independently.

**CONTENT TOPICS:**

1. Review input (mouse, track pad, etc.) skills and eye hand coordination
2. Review accessing server (log on to folder)
3. Review opening and closing windows, dragging folders to the trash
4. Review launching programs
5. Review file management: create, save, print, and retrieve files (with help)
6. Review menu selection
7. Review keyboard functions (shift, return, delete, cursor keys)
8. Review CD ROM software
9. Word processing (typing words and simple sentences, spell check, punctuation)
10. Review Drawing Program using drawing tools ( fill bucket, eraser, stamps); typing in text boxes; group slide shows (not individually created)
11. Review proper care and handling of computer and peripherals
12. Review basic hardware component identification (monitor, keyboard, printer, etc.)