

MARY, QUEEN OF PEACE SCHOOL
Grade Level Goals and Content

GRADE: 5

SUBJECT: Computer

GOALS:

Students will:

1. create word processing and drawing documents relating to grade level curriculum topics.
2. import graphics to word processing documents independently.
3. make independent revisions in word processing documents to correct errors.
4. save and print documents independently.
5. create spreadsheets and graphs using correct formatting and formulas.
6. create Multimedia Authoring files with digital photographs and additional clip art folders.
7. import drawn graphics, clip art, and digital images into applications.
8. use provided Internet web sites and CD ROM resources to research grade level curriculum topics.
9. continue to observe restrictions as stated in the AUP; in particular copyright, Internet file access, and plagiarism.

CONTENT TOPICS:

1. Word Processing (writing paragraphs)
Save and print independently
Page layout (headlines, 2 columns)
Importing graphics
2. Spreadsheet (bar, pie, and line graphs)
Format cells with correct font and font size
Cell height and width
Formulas applied to data
3. Hyperstudio (import graphics from additional clip art folders)
Import digital photographs
Import text from word processor to text box
Import graphics from web sites
4. Internet (web sites used to gather information for Hyperstudio paragraphs)
Web site information used to make conclusions and to answer questions
5. Drawing Program (import original graphics into word processor or Hyperstudio)
6. Digital Camera (use camera to import photographs into the word processor, Hyperstudio, or Drawing Program)
7. CD ROM encyclopedias as a research tool
8. Continue to observe copyright laws as they apply to web site graphics and text

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9. Do not browse the Internet freely without direction from teacher.